



**माछापुच्छ्रे गाउँपालिका**  
**Machhapuchchhre Rural Municipality**  
**गाउँ कार्यपालिकाको कार्यालय**  
**Office of the Rural Municipal Executive**



पत्र संख्या / Letter No.

०००/०८९

चलानी नं / Issue No.

९५८९

लाहाचोक, कास्की  
 Lahachowk, Kaski

गण्डकी प्रदेश, नेपाल

Gandaki Province, Nepal

मिति २०८०।११।१८

**विषय : दर रेट पेश सम्बन्धमा ।**

श्री आपूर्तिकर्ताहरु (सबै),

प्रस्तुत विषयमा यस गाउँपालिकाको कार्यालयका लागि तपशिल बमोजिमको स्पेसिफिकेशन र संख्यामा खरिद गर्नुपर्ने भएकोले के कति दर रेटमा उपलब्ध गराउन सकिने हो प्रति इकाइ दर रेट पत्र प्राप्त भएको मितिले ७ दिन भित्र यस गाउँपालिकाको कार्यालयमा पेश गर्नुहुन अनुरोध छ।

S.N	Particulars	Unit	Unit Rate(NRs.)	Total amount (NRs.)
1.	Complete citizen charter( Content Management System software) Digital Accessible	LS		
2.	65 inch display unit smart TV / board UHD 4k	1		
3.	55 inch display unit smart TV / board UHD 4k	1		
4.	Transportation	LS		
5.	Other expenses like support, server space, workshops or training, Content input and implementation	LS		
6.	Extra accessories : Additional Keypad, Wallmount, Power socket, Listic, Wire etc; Installation to the site all complete	LS		
	<b>Sub total</b>			
	<b>VAT</b>			
	<b>Grand Total</b>			

गोपीकृष्ण अर्याल

प्रमुख प्रशासकीय अधिकृत

**गोपी कृष्ण अर्याल**

प्रमुख प्रशासकीय अधिकृत



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### Specifications and Criteria

#### 1. Digital Charter Content Management System

- Should be in Nepali Language.
- Should have digital accessible functions like screen reader with audio, symbolic representation video, colour template etc.
- Contents like municipality data/video/image/notice, service provided by municipality and price, department wise details.
- Should provide workshop or trainings if necessary.
- Should be web based, android based and compatible with desired system
- Users should be able to able to change language of the system to Nepali and English Languages.
- Users should be able to view sample forms, download materials, information about places/services within the Municipality and any other information necessary for the citizen. Admin should be able to add as much menu items as they wish to regarding anything related to office or service. Menu should be added dynamically
- There should be a feature of FAQ inside those dynamic pages such that most queries of citizens will be addressed by the display system. Admin should manage to upload all necessary information.
- Ability to switch multiple panels and layouts

Key staff : Team Leader, IT expert , Quality Assurance, UI/UX designer etc.

Platform: Android Application as well as Web Application

The Digital Display System Software Client should be available both as Android Application and Web Application such that we can deploy it in any device that supports Android or simply has a web browser.

#### Features

It should be able to display Citizen Charter Services, Images, Videos, Employee Information and Notices and any other information about office and about services provided by the office with different modules .

##### a) Citizen Charter

Citizen Charter Services should be listed in the first page along with basic information about the service and the steps citizen should take to get the service. On tapping on the service title it should display full information about the service, the time duration





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necessary to receive the service, the section/room no citizen has to go for the service, the documents and the procedures necessary for receiving the service

- b) Digital Accessible: As citizen/user enters the service the service description should be read aloud by the device such that users can listen to the information rather than reading. It should speak about all the documents, procedures, section/room no and charges associated with the service which is useful for visionless people. Also the device should lead the information with Symbolic Representation Video, as well that is also useful for deaf people .

Server Software (Content Management System) The Server Software (CMS) should be a web based application with user friendly UI/UX to efficiently manage contents in the Display Unit (Client Software) with different modules.

Minimum 1 year free support and warranty. Annual Maintenance Cost will be done as per agreement if necessary..

## 2. Display:

Size: 55 inches and 65 inches or more

Resolution: 4K UHD (2160p) or more

pixels; 3840x2160 or more

weight; less than 19 kg ( provided with stand or wallmount)

RAM 2GB or more

Storage Capacity 16GB or more

Refresh Rate (Hz) 60 or more

Ports:

HDMI ports ; 3 or more

USB ports ; more than 2

must have audio output

Viewing Angle : 178° or more

Refresh Rate : should be more than 60Hz

गोपी कृष्ण कार्यालय

www.machhapuchhremun.gov.np, email: mpgaupalika@gmail.com, info@machhapuchhremun.gov.np,

"पर्यटन, कृषि, उर्जा र गुणस्तरीय पूर्वाधार: समुन्नत माछापुच्छ्रे निर्माणको मूल आधार"



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- Response Time : 9ms or less
- Multiple ports
- USB : 2.0 more than 2
- HDMI : more than 2
- WIFI : 2.4GHz/5GHzCI
- Bluetooth 5.0,
- Ethernet; should have more than one
- Video decoder;MPEG1/2/4,REAL,H.264
- Image decoder ;PNG, GIF, JPG
- Audio decoder ;DOLBY AUDIO,DTS
- Voltage : 100-240V~50/60Hz
- Minimum 1 year free support and warranty.**

### 3. Software Ownership :

Consultant should bind on following constraints for software distribution, copyright and subsequence modification:

- Machhapuchchhre Rural Municipality should have full ownership of the software including all subsequent modification done within the service period.
- Vendor/Supplier should provide necessary source code of Software to Machhapuchchhre Rural Municipality after completion of project.

### 4. Expected Output:

- Customize functional Software which works in web browsers running in PC, Mac should be maintained and delivered to the Rural Municipality.
- Update of user manuals, business continuity plan, technical, Rural





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Municipality documentation, reflecting the changes made in software as per the need of Municipality.

- Assurance of data integrity, availability of software and data, usability of software and business continuity.
- Technical support should be provided to the Rural Municipality as require.

- ✓ *Machhapuchchhre Municipality have rights to accept or reject, wholly or partially any or all without assigning any reason whatsoever.*
- ✓ *Those Content Management Sytem which doesn't have any digital accessible features arenot eligible for the project*
- ✓ *Anything which arenot listed or missing can be included by suppliers.*
- ✓ *Installation of a Software, Input Content implementation( Citizen Charter Services, Images, Videos, Employee Information and Notices and any other information about office and about services provided by the office ) in office and wards with necessary resource all complete.*
- ✓ *Supply and Installation of Digital Display, additional Keypad with necessary accessories all complete.*